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HISTORIAN:

Nelson Oyesiku

CONTACT

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WFNS Central Office

Českomoravská 2510/19

Prague, 190 00

CZECH REPUBLIC

Email Address

info@wfns-secretariat.org

WFNS Event Submission – Quick Guidelines

1. Submit Your Event

Please send your event to:

centraloffice@wfns.org

(cc: **publication.committee@wfns.org**)

or submit via the **WFNS online application form**

2. Event Type (required)

Please specify the category of your event:

- WFNS Official Event
- WFNS Committee Activity
- WFNS Endorsed Event

3. Required Information

Please include:

- event title, date, format
- organiser details
- short description
- programme / flyer (if available)
- confirmation if you would like **WFNS promotion (Yes / No)**

4. Video Library (optional)

Please indicate if you will provide recordings for WFNS educational purposes:

Yes / No

If yes:

- recordings should be minimum **Full HD (1080p)**
- clear audio quality is required

5. Technical Note

- WFNS does **not provide Zoom or webinar platforms**
- organisers are responsible for technical delivery

6. WFNS Endorsement (optional)

If you are interested in WFNS endorsement, please indicate:

Yes / No

- If **Yes** → WFNS Logo Policy and conditions will be shared with you
- If **No** → no additional requirements apply

7. What Happens Next

- your event will be reviewed by WFNS
- you will receive confirmation
- approved events will be published and promoted via WFNS channels

Only approved events can be promoted under the WFNS name and logo.